

**HIDDEN COVE**  
ARCHITECTURAL REVIEW BOARD

**REQUEST FOR ARB APPROVAL OF HOME ADDITION AND/OR MODIFICATION**

Date of Submittal \_\_\_\_\_ Name of Homeowner \_\_\_\_\_  
Home Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_ Requested Start Date \_\_\_\_\_  
Expected Completion Date \_\_\_\_\_

Description of Request:

Required Documents: For fences (or other screening), pools, new paving, landscaping, additions (porches, decks, etc.), gas tanks or other screening, attach sketch(es) on an "as built" plat of your property, showing the addition/modification. Attach any other descriptive material, which will support or explain request. The more detail, sketches, photographs\*, the better. For tree removal, documentation showing at least eight (8) other trees remaining on the property must be submitted with the request.

\*Note. A photograph must accompany the request. For example, if you are adding a screened porch to an existing poured concrete pad, a photograph of your pad and the back of the house must accompany the request. Providing photographs of a similar project already completed in the neighborhood is very valuable to the ARB.

Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

*Submit request form and required documents to Poston & Co, 635 Rutledge Ave Ste 105, Charleston, SC 29403  
OR email to [jhaynie@postonco.com](mailto:jhaynie@postonco.com) OR fax to (843) 853-5340.*

**TO BE COMPLETED BY ARB**

Date ARB Received \_\_\_\_\_

- Approved without conditions  
 Approved with the following conditions:

\_\_\_\_\_  
\_\_\_\_\_

- Additional information required:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Not approved for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

ARB Chairman Signature \_\_\_\_\_

Date ARB Action \_\_\_\_\_

Date Property Owner Informed \_\_\_\_\_